

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Wednesday, December 5, 2007
Kern County Health Department
1800 Mount Vernon Ave.
Bakersfield, California

Minutes

COMMISSION CONVENED @ 2:01 P.M.

ROLL CALL

Present: Commissioners Audelo, Barlow, Brandon, Goh, Jonah, Maben and Maier
Alternate Commissioner Cloud
Absent: Commissioner Cheadle

PUBLIC PRESENTATIONS

- 1) No one was heard.

REPORTS AND ANNOUNCEMENTS

- 2) Commissioner
 - Commissioner Maben reported that today's meeting would be his last with First 5 Kern and he thanked the Commission for three great educational years.
- 3) Contractor's Highlight – Southeast Neighborhood Partnership,
 - Rodrigo Vazquez, Program Supervisor gave a PowerPoint presentation on the Southeast Neighborhood Partnership, Family Resource Center and the services provided and responded to questions. Mr. Vasquez also introduced Maria Rivera a recipient of services who shared her experience with the program.
 - Commissioner Maben made a referral to staff to test the KRIB program at the Southeast Neighborhood Partnership, Family Resource Center.
 - Commissioner Barlow made a referral to staff to research whether or not there is data that supports a link between case managed families and increased access to health care.
- 4) Technical Advisory Committee's Report
 - Commissioner Brandon reported on the TAC meeting of November 19, 2007, which included committee member reports, the executive director's report, strategic plan review, report from the Partnership Committee, a presentation by Marc Thibault of CS&O, a First 5 Kern

Budget Overview by Claudia Holderness, Principal Accountant, and a discussion that included new directions for the TAC.

5) Executive Director's Report

- Ms. Wayne introduced two new commissioners Mimi Audelo and Karen Goh and gave a brief bio on the two.
- Ms. Wayne distributed a master calendar of meetings for the year 2008.
- Ms. Wayne requested that Commissioners save the date of March 21, 2008 for First 5 Kern's Strategic Planning Session an all day session.
- Ms. Wayne reported the Commission will have two meetings outside of Bakersfield: Kern River Valley/Lake Isabella and Arvin.
- Ms. Wayne congratulated John Nilon on his new appointment as Kern County's Public Health Director.
- Ms. Wayne reported the Annual Report to the State will be posted on our website, along with our Yearly Community Stakeholders Report.
- Ms. Wayne gave an update on the fluoridation project which included First 5 Kern staff making a presentation to the Water Board in Arvin in hopes that Arvin will make the decision to fluoridate their water using First 5 Kern funds.
- Ms. Wayne reported that there was some State funding for State Preschools and general child development available to Kern County, which means if an agency applied it will have continued funding. Ms. Wayne reported that staff brought four of its contractors together and worked with them offering them support to have sustainable funding beyond first 5 Kern's allocation. Ms. Wayne reported at least two of the four contractors are in the process of making application and stated this is a perfect example of sustainability. Ms. Wayne thanked staff for its involvement.
- Ms. Wayne reported that staff had received its report back from P.A.S. and Associates, Human Resources Consultants who reviewed our personnel manual and existing documents to offer recommendations on personal leave accrual and other issues. Ms. Wayne reported that the report was very extensive but expected that the personnel committee will convene sometime before the February 6, 2008 meeting and will have something for the Commission to adopt.
- Ms. Wayne reported that Kern County is joining with some of the other Central Region First 5's in an application for First 5 California's Regional Technical Assistance Grant which would provide Touch Points training, sponsored by Barry Brazelton, and \$10,000 to do some additional technical assistance work within Kern County. Ms. Wayne reported that Irene Cook of the TAC will be flying to Sacramento to represent First 5 Kern at a Touch Points meeting.
- Ms. Wayne reported on the meetings of November 14th and 15th to the First 5 California and the First 5 Executive Directors Association meetings hosted in Fresno.

- Ms. Wayne reported that the All About the Kids Legislative Day will be hosted every other year and that we would be focusing on bringing legislators to Kern County programs and talking to them individually and cautioned commissioners that she would be calling on them.
 - Ms. Wayne reminded Commissioners that December 7, 2007, staff will be orienting Commissioners Audelo and Goh and welcomed other Commissioners to attend.
 - Ms. Wayne reported on December 11, 2007 First 5 Kern will be hosting Friendship Force, a program bringing eight Russian women who are media specialists in Russia. They have a special interest in First 5 Kern and how it has dealt with the media.
 - Ms. Wayne made a request to save the date of Tuesday, December 18, 2007, at 9:00 A.M., First 5 Kern will present before the Board of Supervisors and invited all to attend.
 - Ms. Wayne reported that she will co-chair with Dr. Portia Choi, One Book, One Bakersfield which will deal with obesity.
 - Ms. Wayne thanked the Commissioners for all the work that they do and wish them happy holidays, and a gift was presented to each Commissioner.
- 6) Report on Children’s Health Initiative
- Chief Program Officer Kimberly Fulton updated the Commission on the recent activities of its Children’s Health Initiative which included reports on the Health Kids Kern County program, the KATCH program, Application Assistance and the OERU program.

SPECIAL PRESENTATIONS

Mn - Bw
Ce, AB
All Ayes

- 7) Resolution expressing appreciation to Commissioner Larry Phelps for his service to the children and families of the County of Kern and the State of California – ADOPTED RESOLUTION

Mn - Jh
Ce, AB
All Ayes

- 8) Resolution expressing appreciation to Commissioner Jeffrey Green for his service to the children and families of the County of Kern and the State of California – ADOPTED RESOLUTION

ACTION ITEMS

Mn - Bn
Ce, AB
All Ayes

- 9) Minutes of Technical Advisory Committee meeting of October 15, 2007 - APPROVED

Mn - Bn
Ce, AB
All Ayes

- 10) Minutes of Children and Families Commission regular meeting of November 7, 2007 – APPROVED

Bw - Bn
Ce, AB
All Ayes

- 11) Proposal from Steve Schilling, Chief Executive Officer of Clinica Sierra Vista for \$150,000 to reinstate funding of the Application Assistants Program– APPROVED

THE AGREEMENT WITH CLINICA SIERRA VISTA, FOR A TERM OF ONE YEAR, IN AN AMOUNT NOT TO EXCEED \$150,000 IN FY 2007-2008; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM.

Bn - Cd
Ce, AB
All Ayes

- 12) Minigrant Program for Unintentional Injury Prevention based on recommendation from the Budget and Finance Committee Meeting of November 13, 2007 – APPROVED THE REQUEST FOR APPLICATIONS FOR THE UNINTENTIONAL INJURY PREVENTION MINIGRANT PROGRAM NOT TO EXCEED \$200,000; AUTHORIZED STAFF TO RELEASE THE REQUEST FOR APPLICATIONS, SUBJECT TO APPROVAL AS TO FORM BY COUNSEL; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM, INCLUDING BUT NOT LIMITED TO THE MODIFICATION OF MILESTONES AND DEADLINES

Mn - Ao
Ce, AB
All Ayes

- 13) KRIB Program –based on recommendation from the Budget and Finance Committee Meeting of November 13, 2007– AUTHORIZED EXECUTIVE DIRECTOR TO HIRE AN INHOUSE STAFF MEMBER OR A CONSULTANT TO IMPLEMENT THIS PROGRAM IN AN AMOUNT NOT TO EXCEED \$100,000.

Mn - Bn
Ce, AB
All Ayes

- 14) Wind in the Willows – APPROVED AN AMENDMENT TO THE EXISTING AGREEMENT TO INCREASE THE AMOUNT OF THE CONTRAT FROM AN AMOUNT NOT TO EXCEED \$115,000 TO AN AMOUNT NOT TO EXCEED \$140,000; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE AMENDMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE PROGRAM.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

Mn - Bn
Ce, AB
All Ayes

- 15) Monthly Financial Reports for October 2007 – RECEIVED AND FILED

Mn - Bn
Ce, AB
All Ayes

- 16) Monthly Report on Reserved and Unreserved Funds - RECEIVED AND FILED

Mn - Bn
Ce, AB
All Ayes

- 17) Minutes of the Budget and Finance Committee Meeting of November 13, 2007– RECEIVED AND FILED

- Mn - Bn
Ce, AB
All Ayes
- 18) Letter of Resignation from Commissioner Jeffrey A. Green – RECEIVED AND FILED
- Mn - Bn
Ce, AB
All Ayes
- 19) Letter from Elena Calauastro, President Philippine International Cultural Heritage, Inc. regarding scheduled board meeting and upcoming proposal to First 5 – RECEIVED AND FILED
- Mn - Bn
Ce, AB
All Ayes
- 20) Letter of Appreciation from Jamie La Favor regarding Advancement in Preschool Learning Leadership and Education Grant - RECEIVED AND FILED
- Mn - Bn
Ce, AB
All Ayes
- 21) Letter from John Mailand, Foreman 2007-2008 Kern County Grant Jury regarding presentation by Executive Director done on October 25, 2007 – RECEIVED AND FILED
- Mn - Bn
Ce, AB
All Ayes
- 22) Letter from Tammy Burns, Kern County Child Care Council requesting sponsorship of the Futures in Management Institute scheduled for February 8, 2008. – RECEIVED AND FILED
- Mn - Bn
Ce, AB
All Ayes
- 23) Report on Expenditures under the Policy on Support of Community Activities and Events

ADJOURNMENT

- 24) Adjourned to Wednesday, February 6, 2008, 2:00 p.m., Kern County Superintendent of Schools, Bakersfield.