

KERN COUNTY SUPERINTENDENT OF SCHOOLS
APPROVED NOVEMBER 2006
RANGE: 39.0
CALM SERIES
CLASSIFIED
CODE: 4,7

ASSISTANT CURATOR OF ANIMALS - CALM
(California Living Museum)

DEFINITION

Under the direct supervision of the Program Supervisor (CALM), is responsible for the daily supervision of the animals and the animal keepers.

EXAMPLES OF DUTIES

Assists as an animal keeper as necessary;

keeps current and accurate files on each animal;

observes animals daily to assess health and/or illness and notifies the Program Supervisor and veterinarian as needed;

prepares diet sheets and behavior logs and updates as needed;

assists the Program Supervisor in the preparation of annual USDA and USFW reports;

assists the Program Supervisor in maintaining good working relationships with other governmental agencies;

keeps inventory of animal foods and orders as needed;

keeps inventory of supplies and equipment used by keepers and reports repair or replacement of equipment to Program Supervisor (CALM);

works with education animals and trains other employees in proper handling;

works with veterinarian or veterinary technician to schedule routine vaccinations and trimmings;

assists the Program Supervisor in the acquisition of new specimens;

assists the Education/Volunteer Manager with education programs as needed;

assists with the supervision of volunteers;

responds to animal related inquiries from the general public.

QUALIFICATIONS

Knowledge of:

Knowledge of animals indigenous to Kern County and California;

proper care, handling and restraint of animals;

principles and practices of supervision.

Ability to:

Ability to plan, organize, prioritize and supervise the work of others;

understand and carry out written and oral instructions;

communicate effectively in both written and oral form;

establish and maintain a cooperative working relationship with co-workers, volunteers and the general public;

work outside in inclement weather conditions, including dust, heat, rain, and pollen;

work with injured animals with wounds or infections;

see, hear, reach, bend, kneel, run, and walk on rough terrain;

lift up to 50 pounds on a regular basis and 125 pounds occasionally;

handle live animals for the purpose of feeding zoo animals;

maintain calm during emergency situations.

Experience:

One year paid experience working with animals.

College coursework in psychology, biology, or zoology may be substituted for animal experience.

Education:

High school graduate with three years of successful zoo experience required;

BA in biology or zoology preferred or equivalent training and experience;

International Wildlife Rehabilitation Certification preferred.

Condition of employment:

Passage of a pre-employment medical assessment;

current tetanus;

rabies vaccination.

Some positions may require proof of privately owned automobile insurance and possess a valid California Motor Vehicle operator's license.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

This position has a probationary period of six months or 130 days, whichever is longer.

ST:rw

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