

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
REVISED/APPROVED DECEMBER 2007
CALM SERIES
SALARY SCHEDULE: #85
RANGE: 12.0
CLASSIFIED MANAGEMENT – OVERTIME EXEMPT
CODE: 2,6,8**

**CURATOR OF ANIMALS
CALIFORNIA LIVING MUSEUM (CALM)**

DEFINITION

Under the direct supervision of the Zoo Manager (CALM), is responsible for the daily supervision of the animals and the animal keepers.

EXAMPLES OF DUTIES

Supervises and evaluates Animal Keeper staff;

works as an animal keeper as necessary;

keeps current and accurate files on each animal;

responds to animal related inquiries from the general public;

observes animals daily to assess health and/or illness and notifies veterinarian as needed;

prepares diet sheets and behavior logs and updates as needed;

prepares annual USDA, USFW and CDFG reports jointly with Zoo Manager;

maintains working relationships with other governmental agencies;

maintains current permits from U.S. Fish and Wildlife, and California Department of Fish and Game;

keeps inventory of animal foods/medicines and orders as needed;

keeps inventory of supplies and equipment used by keepers and reports needs to Zoo Manager (CALM);

works with education animals and trains other employees in proper handling;

works with veterinarian or veterinary technician to schedule routine vaccinations and trimmings;

responsible for the acquisition and removal of animal specimens;

assists manager with education programs as needed;

supervises volunteers;

responds to animal related inquiries from the general public.

QUALIFICATIONS

Knowledge of:

Animals indigenous to Kern County and California;

proper care, handling and restraint of animals;

principles and practices of supervision.

Ability to:

Plan, organize, prioritize and supervise the work of others;

understand and carry out written and oral instructions;

communicate effectively in both written and oral form;

establish and maintain a cooperative working relationship with co-workers, volunteers and the general public;

work outside in inclement weather conditions, including dust, heat, rain, and pollen;

work with injured animals with wounds or infections;

see, hear, reach, bend, kneel, run, and walk on rough terrain;

lift up to 50 pounds on a regular basis and 125 pounds occasionally;

handle live animals for the purpose of feeding and medicating zoo animals;

work with and train zoo animals;

maintain calm during emergency situations.

Education:

BA degree in biology or zoology or equivalent training and experience required;

International Wildlife Rehabilitation Certification preferred.

Experience:

Five years of zoo experience required;

two years of staff supervision or management preferred.

Condition of employment:

Passage of a pre-employment medical assessment;

ability to be vaccinated for the pre-exposure rabies series;

current tetanus;

some positions may require proof of privately owned automobile insurance and possess a valid California Motor Vehicle operator's license.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

This position is overtime exempt and has a probationary period of one year.

ST:rw

12/13/07

F:\CurAnimals

This revision to Curator of Animals – CALM will move this position to management – overtime exempt at 12.0, and eliminates the Assistant Curator of Animals – CALM position as well - 11/29/07.