

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
REVISED/APPROVED JULY 2004
RANGE: 53.5
INSTRUCTIONAL SERVICES SERIES
CLASSIFIED
CODE: NONE**

SUPPLEMENTAL AUTISM PROGRAM SUPERVISOR

DEFINITION

Under immediate supervision of Director, Coordinator or Principal, the Supplemental Autism Program Supervisor is responsible for developing an appropriate functional, community-based after school program using an ABA methodology for children with Autism;

to supervise and train the Supplemental Autism Program Assistants in the use of the ABA and behavior methodologies to work with children with Autism;

to work/develop community-based relationships for the After School Project so that children may have a variety of opportunities throughout the Greater Bakersfield area.

EXAMPLES OF DUTIES

Observe, consult with and train Supplemental Autism Program Assistants in the use of the ABA model and other methodologies to create an appropriate environment for children with Autism;

plan programs, coordinate behavioral interventions, and evaluate effectiveness of programs for children with Autism;

monitor data collected by the Supplemental Autism Program Assistants for accuracy and progress;

participate in developing the program's staff methodologies and approaches;

assist in providing trainings for parents regarding issues related to behavior and Autism as necessary;

develop relationships with business/agencies in the surrounding areas to court new experiences for the children in the After School Program;

follow-through with Office-determined billing procedures to obtain the funding for the After School Program;

supervise, observe and evaluate the Supplemental Autism Program Assistants using Office-developed evaluation procedures;

perform any duties assigned by supervisor.

QUALIFICATIONS

Knowledge of:

Knowledge of appropriate Applied Behavioral Analysis system(s) for children with Autism;

other educational methodologies used with children with Autism;

appropriate behavioral interventions, strategies and techniques used with children with Autism;

training other people to work with children with Autism;

data collection used in ABA-type environments;

community-based programs for children with Autism.

Ability to:

Ability to demonstrate an understanding, patient and receptive attitude toward children of varied age groups, particularly those with Autism;

appropriately manage children's behavior and guide children toward more acceptable social behaviors;

teach other adults how to perform appropriately around children with Autism;

communicate effectively in oral and written form;

understand and carry-out oral and written directions, especially Office policies;

establish and maintain cooperative working relationships with children and adults;

supervise clerical personnel and maintain appropriate attendance of staff;

analyze data collection used in an ABA-type environment to determine effectiveness of program.

Experience:

Minimum of at least one year of paid or volunteer experience working with children of various age levels requiring specialized curriculum and methodologies centered around the diagnosis of Autism.

Clear supervisory experience in this environment is essential.

Education:

B.A. preferred.

Condition of employment:

Some positions may require proof of privately owned automobile insurance and possess a valid California Motor Vehicle operator's license.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

This position has a probationary period of six months or 130 days, whichever is longer.

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