Course Title: JOB SKILLS—COURT SCHOOL WORKER	**Course Description**
Course No. 4810 **Grade level**: 9-12 **Text and Resources**: *Career and Workforce Development Handbook*; KCSOS Alternative Education	**Course Value**: *One Semester **Credit Value**: 1 - 5
Course Content: Key Course Objectives 1. Students will develop an understanding of their own career interests and aptitudes. 2. Students will understand the importance of and an appreciation for human relations on the job. 3. Students will identify their own marketable and transferable skills for the workforce. 4. Students will demonstrate an understanding of the qualities that comprise being a good employee. 5. Students will be able to understand and complete the various documents required of new employees. 6. Under the direction of a qualified staff member, students will demonstrate the proper procedures for wash preparation and the washing of dishes, utensils and cookware for a commercial kitchen. 7. Under the direction of a qualified staff member, students will demonstrate the proper procedures for receiving, storing, labeling and the rotation of stored food products. 8. Under the direction of a Duty Cook, students will demonstrate the ability to prepare food by following a production sheet and recipes for the completion by the cook. 9. Students will learn the proper procedures for cleaning the various types of surfaces within a commercial kitchen, including floors, walls, stainless steel counters, windows, sinks, tables, etc. 10. Students will learn about landscape maintenance and will develop the ability to correctly utilize a lawn mower, edger and weed-cutting machine. They will learn about sprinkler maintenance, pruning techniques, chemical safety issues and basic/minor equipment repair and maintenance.	This course enables students to develop skills related to the world of work in a variety of occupations that include the field of commercial food receiving, storage and preparation, commercial janitorial work and landscape maintenance. Students will revolve through the various job tasks as directed by the institution staff. Students will assume responsibilities related to the tasks described in the Course Objectives. This course will help students develop marketable job skills as well as help them develop interpersonal relationships and personal employability skills. *Open entry/open exit
Methods of Study	**Evaluation of Performance Standards**
1. Students will complete all activities assigned. 2. Students will participate in discussion with other class members and/or teacher.	1. Students will complete all assigned duties to the satisfaction of the teacher and/or supervisor. 2. The supervising teacher and site supervisor will be satisfied with the quality of the student's work.